

PLEASE UPDATE YOUR INFORMATION

Please detach and send your updated information form to:

BAFM
Membership Secretary
Jayne Selwood
BAFM
Orchard Tax Services,
Orchard House,
Orchard Lane,
Bristol.
BS1 5DT

e-mail: admin@bafm.org.uk

SPECIAL APPEAL:

We would be grateful if ALL groups could complete the form this year and return it to us as quickly as possible.

In order to ensure this directory is as comprehensive as possible, please complete all sections and type, or write clearly in block capitals.

A number of entries in the directory are incomplete simply because we do not have the information to hand when compiling the directory, or because it is unclear on application forms.

The directory is used by all member groups as well as by BAFM Officers and therefore it is vitally important that we have a complete and accurate record so other members and officers can contact you.

We still get a large number of returned Journals with each issue because the name and address we have on record are no longer valid. This costs the Association in both time and money as we seek to rectify the situation and re-mail the magazines.

IMPORTANT NOTE:

Whenever your named contact changes, please remember to contact us and let us know.

Thank you for your help.

HELP BAFM TO KEEP THIS DIRECTORY UP TO DATE BY KEEPING US INFORMED OF ANY CHANGES OR CORRECTIONS AS SOON AS POSSIBLE

The information in this directory has been supplied from membership renewal forms and to the best of BAFM's knowledge is correct at the time of going to press. However, we would greatly appreciate all members checking their entry and completing the form below which will assist us in updating the directory for 2010. We would ask that you complete all areas of the form so we have a complete entry for you. If you are in doubt about any of the areas please either contact us and ask for advice, or approach your organisation or institution for the information. You can photocopy this form/page, cut it out and send it, or simply send us the information requested.

Your updated or corrected entry details should be with us by 1st March 2010 at the latest for entry in the 2010 edition. Thank you for your co-operation.

BAFM area :.....

Membership No :.....

Name of Institution :.....

Name of Group :.....

Your named contact:

title or position :.....

first name :.....

surname :.....

Official group address:

1st line :.....

2nd line :.....

3rd line :.....

4th line :.....

county :.....

country :.....

postcode :.....

Group telephone:

area code :.....

number :.....

Group fax:

area code :.....

number :.....

Group contact e-mail

e-mail address :.....

Group or institution's website

website url :.....

Number of Members :.....

Type of organisation :.....